EXAM SECTION

Ref. no: BMSIT&M/EXAM/2023-24/ 88   **Date:**26-08-2024

CIRCULAR

Subject: Supplementary/Make-up Examination for the 2023 Admitted Students

- Application are invited from the students admitted in 2023 who obtained 'F' Grades in I/II semester courses are eligible for supplementary examinations.
- In addition, the students absent for the August 2024 examinations due to health issues, accident cases, or any other calamities in the family are also eligible to apply for the makeup examination which is conducted along with supplementary September-2024.
- Timetable for the same is attached herewith.

A. How to Apply:

- The applications shall be obtained from the respective Department
- Filled application with payment receipt shall be submitted to the Department Head.
- The prescribed fee shall be remitted to the bank by collecting challan at the account section.
- Supporting documents (Medical certificate/Medical Bills/etc.) shall be attached with the application for the students applying for the Make-up examination.

B. Important Dates:

Application Issued at the Department	: **26-08-2024**
Last Date to Submit Application without Penalty	: **28-08-2024**
Last Date to Submit Application with Penalty Rs. 100 per Day:	**30-08-2024**
Commencement of Examination	: **02-09-2024**

Fee details	
Supplementary Exam	**Make-up Exam**
- Application Fee **Rs. 20/-** per candidate - Arrear Examination Fee is **Rs. 300/-per course** Maximum of **Rs. 1500/- per semester** - Grade Card fee **Rs. 150/- per Candidate**	- Application Fee **Rs. 20/-** per candidate - Make-up Examination fee **Rs. 600/-** per course

CoE 26.08.2024   Dean(A) 26.08.24   **Principal**

Copy to: HoDs, Admin. Office, Accounts, First year students, Website

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BMS Institute of Technology and Management
(An Autonomous Institution Affiliated to VTU, Belagavi)
Avalahalli, Doddaballapur Main Road, Bengaluru – 560064

EXAM SECTION

MAKE-UP EXAMINATION APPLICATION FORM-UG
(To be submitted by the students to the college through respective branch)

		(Fill in Capital Letters Only)
Name of the Student		(Fill in Capital Letters Only)
USN		(Fill in Capital Letters Only)
E-mail ID		(Fill in Capital Letters Only)
Phone Number / Mobile		Receipt No. and Date

No.	Sem	Subject / Course Code	Subject/Course Title	Make-up exam ₹ 600.00/-per course
1				
2				
3				
4				
5				
6				
7				
			Application fees	Rs.20/-
Total fees in words:			Total Fees	

NOTE
1. **UG Programs:** Make-up examination fee ₹ 600/- per course.
2. No modifications will be permitted once the makeup examination application deadline is passed.

UNDERTAKING BY STUDENT
I hereby state and undertake as follows:
1. I have read and understood the instructions distributed along with this application.
2. I have verified all entries, including subject/course codes in the application form and state that they are correct and that I will not request to make changes to this application once submitted to college.
3. I will pay the necessary fees to college offline and I understand that announcement of Makeup examination schedule for courses to payment of fees within time.
4. I have calculated the fees correctly as per fee structure. If my calculation is incorrect, I undertake to pay the correct fees.
5. I have submitted this application to the college as per the requirements.
6. I have **signed the application and retained a copy of this signed application** my reference.

Date:

Place:

Signature of Student

Head of the Department

Supplementary Examination Application Form – September-2024 Examinations
(To be submitted by the students to the college through respective Department)

Name of the Student		(Fill in Capital Letters Only)
USN		(Fill in Capital Letters Only)
E-mail ID		(Fill in Capital Letters Only)
Phone Number / Mobile		Receipt No. and Date	

No.	Sem	Course Code	Course Title	Rs. 300/-per course Maximum of Rs. 1500/- per semester+ Rs. 20 Application Fee
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
			Grade Card fee Rs. 150/- per candidate.	150/-
Total fees in words:			Total Fees	

NOTE
1. **UG Programs:** Arrears examination fee Rs. **300/- per course** and an Application Fee of Rs. **20/- per Candidate.**
2. **Grade Card fee Rs. 150/- per candidate.**
3. No modifications will be permitted once the application form submitted.
4. For further information about arrears examination, please refer circular and contact respective department HoDs.

UNDERTAKING BY STUDENT
I hereby state and undertake as follows:
1. I have read and understood the instructions provided along with this application.
2. I have verified all entries, including Courses/Course codes in the application form and state that they are correct and that I will not request to make changes to this application once submitted to college.
3. I will pay the necessary fees to college offline within time.
4. I have calculated the fees correctly as per fee structure. If my calculation is incorrect, I undertake to pay the correct fees.
5. I have submitted this application to the college as per the requirements.
6. I have **signed the application and retained a copy of this signed application** my reference.

Date:
Place:

Signature of Student   Proctor Signature

                                                      Head of the Department

TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR ODD SEMESTER 2023 EXAMS.
B.E./B.TECH./B.PLAN./B.Sc.(Hons) PROGRAMS REGULAR STUDENTS

Year of Admission	Remarks	Fee
2013	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs. 2000/- per subject with a maximum of Rs. 6000/- per semester, ➤ Marks Card Fee of Rs. 150/- per semester
2014	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs.5000/- per subject with a maximum of Rs.75000/- Marks Card Fee of Rs. 150/- per semester
2015 2016 2017 2018 2019 2020 2021	Within Duration	➤ Application Fee Rs. 30/- per candidate, ➤ Examination Fee Rs. 1500/-. for Regular semester irrespective of number of subjects. ➤ Arrear Examination Fee Rs. 300/- per subject for arrear semester to the maximum of Rs. 1500/- per semester ➤ Marks Card fee Rs. 150/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 150/- Per candidate

B.E./B.TECH.PROGRAMS LATERAL ENTRY STUDENTS

Year of Admission	Remarks	Fee
2015	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs.2000/- per subject with a maximum of Rs.6000/- per semester, ➤ Marks Card Fee of Rs. 150/- per semester
2016	The students who have completed the entire course and applying for only backlog papers are eligible to apply.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs.5000/- per subject with a maximum of Rs.75000/- ➤ Marks Card Fee of Rs. 150/- per semester
2017 2018 2019 2020 2021	Within duration	➤ Application Fee Rs. 30/- per candidate, ➤ Examination Fee Rs. 1500/-. for Regular sem. irrespective of number of subjects and ➤ Arrear Examination Fee Rs.300/- per subject for arrear semester to the maximum of Rs.1500/- per semester ➤ Marks Card fee Rs.150/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 150/- Per candidate

REGISTRAR (EVALUATION

BMS COLLEGE OF ENGINEERING, BANGALORE - 560 019

(Autonomous stream - 2008-09)

Approval of revised Examination Fee Structure with effect from 01.09.2022

Proposed Examination Fee Structure for UG and PG

Sl No.	Particulars	Existing Fee Structure	Proposed Fee	% INCREASE
1	EXAMIANTION FEE FOR UG STUDENTS	2600/-	2750/-	10%
2	EXAMIANTION FEE FOR PG STUDENTS [MBA/MCA]	3000/-	3600/-	20
3	EXAMIANTION FEE FOR PG STUDENTS [M TECH]]	4500/-	5500/-	
4	MAKEUP EXAMINATION FOR UG STUDENTS	500/- PER COURSE WITH A MAXIMUM OF 2000/-	600/- PER COURSE	20
5	MAKEUP EXAMINATION FOR PG STUDENTS	2000/- PER COURSE	2400/- PER COURSE	20
6	FAST TRACK EXAMINATION FOR UG & PG STUDENTS	500/- COURSE	600/- COURSE	20
7	FEE FOR REVALUATION OF UG ANSWER SCRIPT	1000/- COURSE	1200/- COURSE	20
8	CHALLENGE VALUATION	5000/- COURSE	6000/- COURSE	20
9	PHOTOCOPY OF ANSWER BOOK	700/- COURSE	850/- COURSE	20
10	NAME CORRECTION I GRADE CARDS	300/-	350/-	20
11	ISSUE OF DUPLICATE GRADE CARDS	500/-	600/-	20
12	ISSUDE OF DEGREE CERTIFICATE (VTU)	1000/-	1200/-	20
13	TRANSCRIPT	400/- FOR THE FIRST COPY + 300/- EACH FOR SUBSEQUENT COPIES	500/- FOR THE FIRST COPY + 400/- EACH FOR SUBSEQUENT COPIES	20
14	DUPLICATE HALL TICKET	250/-	300/-	20
15	DUPLICATE PDC	1500/-	1500/-	